



LOWER SECONDARY
SCHOOL CERTIFICATE
EXAMINATIONS
(LSSCE)

COMPUTING

Wednesday

09th October 2013

Time allowed: 1 hour 30
minutes

Candidates are advised to
fully use the time allocated

COMP

INSTRUCTIONS TO CANDIDATES:

(To be read out by the external invigilator before the start of the examination)

There are **36** questions worth **40** marks in this paper. Attempt **ALL** questions even if you are not so sure of some of the answers.

The Examination is divided into three parts:

PART A: Multiple Choice (Questions 1 to 20)

PART B: Short Answer (Questions 21 to 35)

PART C: Extended Response (Questions 36)

The Answer Sheet is part of the Examination Booklet. Take out the middle pages and remove the Answer Sheet by tearing along the perforation. You may use the blank sheet for rough work.

Write your candidate number, name and school name in the space provided on the Answer Sheet.

For each question in **PART A**, choose the correct answer by writing the letter A, B, C or D in the space provided on the **ANSWER SHEET**.

For each question in **PART B** and **C** work out the answer and write the answer in the space provided on the **ANSWER SHEET**.

If you find a question very difficult, do not spend too much time thinking about it. Skip the question and go on with the rest of the paper. If you have time in the end, return to the difficult questions and think about them more carefully.

Write your answers in **BLUE** or **BLACK** ink (pen or biro).

If you decide to change an answer, make your correction as shown below so that it is clear to the markers what your final answer is. Do **NOT** use correction fluid on your answer sheet.



Hand in **BOTH** the Answer Sheet and the papers used for rough work at the end of the examination.

Extra time will NOT be allowed to complete the examination under any circumstances.

Penalty for cheating or assisting to cheat in national examinations is non-certification.

**DO NOT TURN OVER THIS PAGE AND DO NOT
WRITE UNTIL YOU ARE TOLD TO START.**

PART A: MULTIPLE CHOICE**(QUESTIONS 1 to 20)****20 MARKS**

For each question, choose the correct answer and write A, B, C, or D in the space provided on the ANSWER SHEET.

QUESTION 1

Which of these keys will be held down to highlight one word at a time to the right?

- A. Shift, \longrightarrow B. Ctrl, Shift, \longrightarrow C. Ctrl, \longrightarrow D. Alt, Shift, \longrightarrow

QUESTION 2

An example of a file extension for a photo would be _____.

- A. .avi B. .mp3 C. .jpeg D. .mov

QUESTION 3

The user can save a lot of paper when printing PowerPoint Presentation if the user prints as

- A. slide. B. normal. C. presentation. D. handout.

QUESTION 4

Which of these contains only input devices?

- A. keyboard, mouse, printer B. keyboard, mouse, scanner
C. monitor, keyboard, mouse D. scanner, printer, projector

QUESTION 5

The green wavy line underneath a word indicates _____.

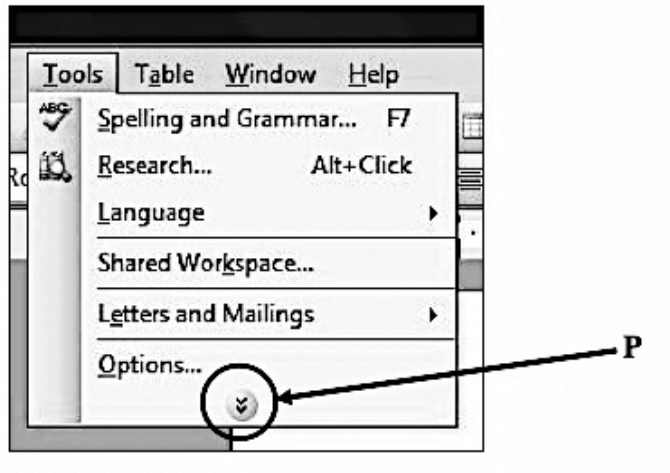
- A. grammatical error B. spelling error C. error free D. contextual error

QUESTION 6

Information that you want to repeat on every page of a document, e.g.: department name or page number can be inserted in the

- A. file name. B. save as.
C. header & footer. D. insert page.
-

For questions 7 and 8, refer to the diagram below.



QUESTION 7

The item “Language” in the Tools menu is a _____.

- A. command
- B. sub location
- C. sub menu
- D. sub section

QUESTION 8

Item P shows that

- A. the icon can allow for clicking to take place.
- B. the user has deleted the options from this menu.
- C. the user must click on this button to activate it.
- D. there are other items that are hidden from view.

QUESTION 9

What view allows the user to display all the slides of his presentation, enabling the user to select, move, copy or delete a slide?

- A. Normal
- B. Slide show
- C. Slide sorter
- D. Task pane

QUESTION 10

Which of these keyboard letters is assigned to your left fingers?

- A. J
- B. E
- C. M
- D. O

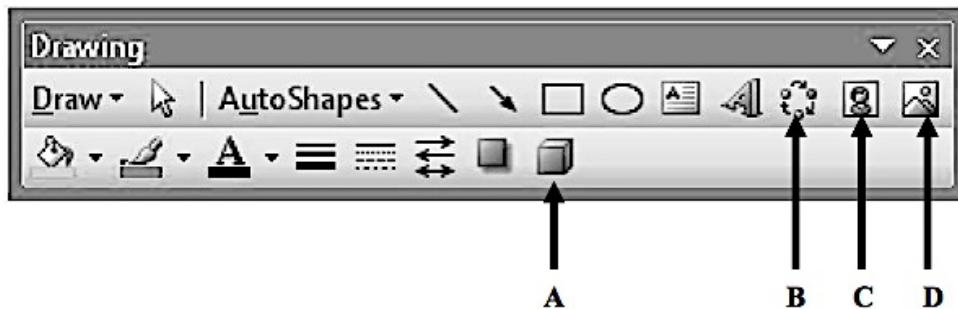
QUESTION 11

The word ‘*EXAM*’ has been written using the

- A. Font size 12.
- B. Clip Art.
- C. Word Art.
- D. Italic.

QUESTION 12

Jayden decides to show his some pictures to his friend. He opens Microsoft Word and has forgotten which icon to click on.



Which of the icons above should he click in order to insert pictures into a document?

QUESTION 13

When the text is cut or copied, it is stored in the _____.

- A. recycle bin B. clip board C. clip art D. rubbish bin

QUESTION 14

Which of the following list is made up of storage devices?

- A. Projector, Modem, DVD, Automated Teller Machine
 B. Flash Drive, Hard disk, Floppy Disk, Micro SD card
 C. Keyboard, Mouse, Scanner, Microphone, Webcam
 D. Printer, Speaker, Video Card, Flash Drive, Webcam

QUESTION 15

To apply text effect, select

- A. slide transition. B. Custom animation.
 C. Modify. D. Transition Speed.

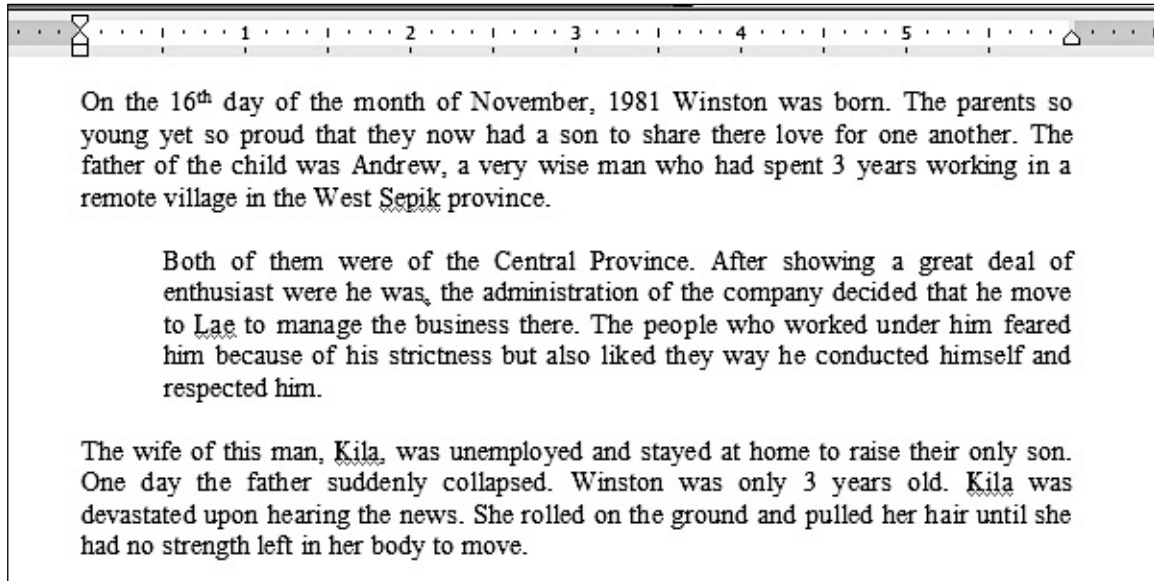
QUESTION 16

Which of the following contain list of operating system?

- A. Microsoft Word, Microsoft Excel, Microsoft Power Point, Microsoft Access
 B. Window 98, Windows 95, Windows XP, Windows ME, Windows 2011
 C. Microsoft word, Microsoft excel, UNIX, BIOS, CMOS, Bus, CPU
 D. MS DOS, UNIX, Microsoft Office, Windows, MS Publisher, ASUS

QUESTION 17

Below is a typical word document.



What unit of measurement is being used in the Word Program to create the article above?

- A. Centimetres B. Inches C. Points D. Picas

QUESTION 18

Which of the items below contains only output devices?

- A. Projector, printer, speaker B. Monitor, mouse, printer
C. Speaker, scanner, monitor D. Mouse, speaker, printer

QUESTION 19

Which of these contains computer hardware only?

- A. Cursor, mouse, keyboard B. Hard disk, hard copy, hard drive
C. Speaker, printer, monitor D. Monitor, mouse, MS Word

QUESTION 20

When you "Replace an existing file," which of the following best explains this?

- A. Delete the original file in the destination folder then cut the new file from its original location and paste the new file into the destination folder.
B. This process duplicates the original file in the previous folder and then cuts and pastes both the new file and the original to the destination folder.
C. This process deletes the file with the same name in the destination folder before the new file is cut then pasted into the destination folder.
D. The existing file in the destination folder with the same name is cut then the new file with the same name is pasted into the same location.

PART B: SHORT ANSWERS**(Questions 21 to 35)****15 MARKS**

For each question, write the correct answer in the space provided on the answer sheet.

QUESTION 21

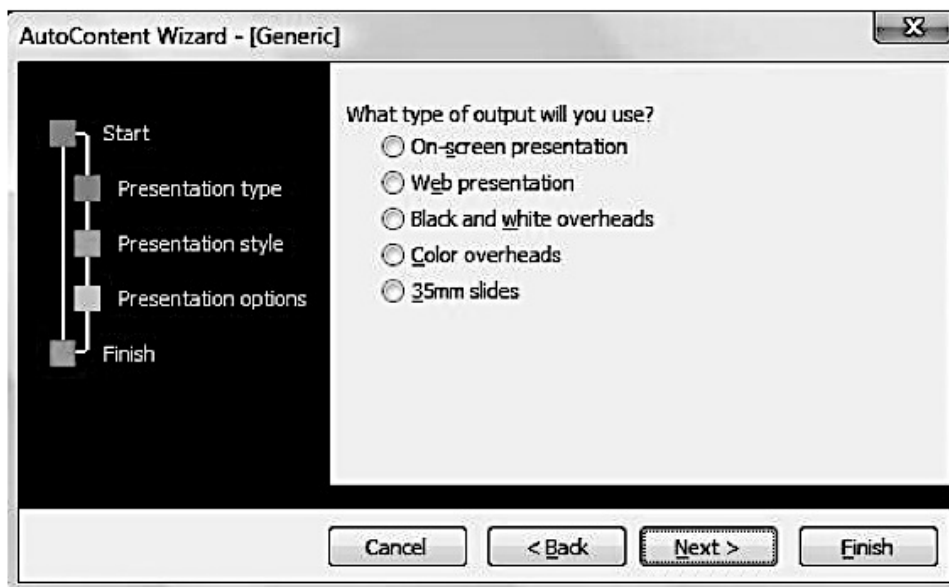
What is the electronic device that accepts, processes, stores data and displays result?

QUESTION 22

Dominic is a grade 12 student and wants to present his research findings to his classmates using Microsoft PowerPoint.

Besides his presentation file and his Laptop, what other item is necessary for him to deliver his presentation?

For questions 23 and 24, refer to the diagram below.

**QUESTION 23**

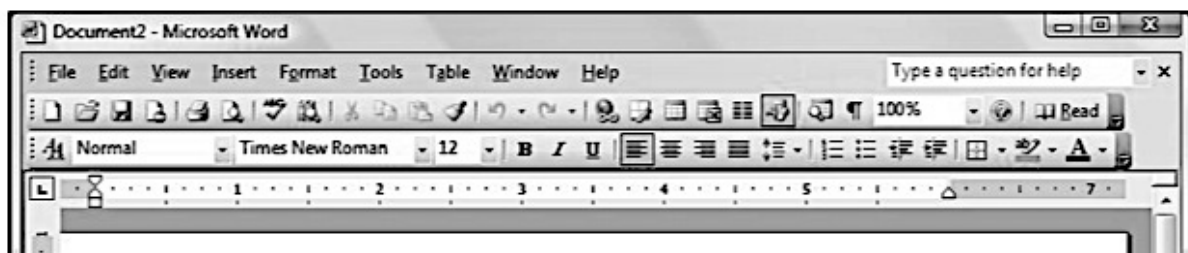
Out of these 5 types, which of these should be chosen for a presentation to be presented via a multimedia projector?

QUESTION 24

Which of the 5 types would be best for a worldwide audience?

QUESTION 25

Karl is a grade 8 student and has to do his mathematics project using Microsoft Word. The project contains a number of calculations and a few paragraphs.



Name the icon that can allow Karl to create a table in his document.

QUESTION 26

Name the device that is both an Input and Output device.

QUESTION 27

Which short cut keys can the user use to undo typing?

QUESTION 28

Which keyboard key should the user press to create space between characters?

QUESTION 29

Changing the appearance of the text is known as _____.

QUESTION 30

Dodo is having problems with inserting the multiplication symbol into one of her equations. Which menu would he go to in order to use that symbol?

QUESTION 31

Below is the incomplete command to shut down the computer.

Click Start > _____ Shut down

What is the missing word that is used to complete the command?

QUESTION 32

Max is a technical drawing instructor. He uses Microsoft PowerPoint to create his presentations. He needs to flip the photo of a house horizontally for him to use in his presentation.

Which of the following icons must he click on?

- I.  II.  III.  IV. 

QUESTION 33

When formatting disks it is important not to stop the process.

If this rule is not followed the memory storage will not be _____ anymore.

QUESTION 34

The drive that you select to check property of the hard disk is the _____ Disk.

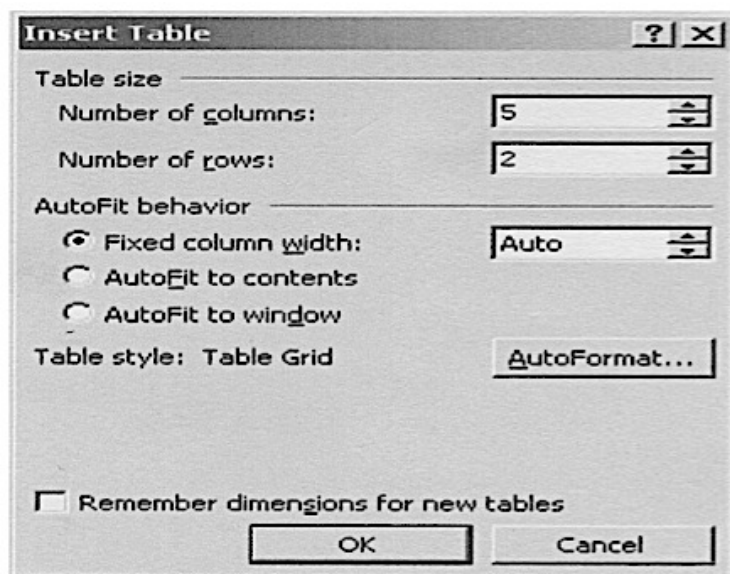
QUESTION 35

Which keyboard key should the user press to move a paragraph down?

PART C: EXTENDED RESPONSE**5 MARKS**

For Question 36, work out the answer for each question and write the answer in the space provided on the answer sheet.

Consider the diagram below to answer question 36.

**QUESTION 36**

Study the Insert Table dialog and use the information given to complete the blanks in the given statements.

A (i) _____ will be (ii) _____. (2 marks)

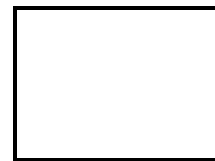
The table will have (iii) _____. (1 mark)

The table will have (iv) _____ and (v) _____. (2 marks)

END OF EXAMINATION

**LOWER SECONDARY SCHOOL EXAMINATION – 2013
DESIGN & TECHNOLOGY SUBJECT FIELD**

SUBJECT – COMPUTING – ANSWER SHEET



MARKER 1

YEAR		PROV.		SCHOOL			CAND No.		
1	3								
NAME									
SCHOOL									

PART A: (Questions 1 to 20)

Write the letter of your answer next to each question below.

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PART B (Questions 21 to 35)

Write your answer next to each question below.

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35	

PART C (Question 36)

Write your answer in the spaces below.

36	(i)	
	(ii)	
	(iii)	
	(iv)	
	(v)	



MARKER 2

DO NOT WRITE ON THIS PAGE

THIS PAGE MAY BE USED FOR ROUGH WORK

CAREFULLY TEAR ALONG THIS PERFORATION

THIS PAGE MAY BE USED FOR ROUGH WORK